



Invitation for Bids

Government of Nepal,
Ministry of Home Affairs

Department of Immigration

Kalikasthan, Dillibazar, Kathmandu, Nepal

Date of publication: 2081/02/05 BS

Invitation for Bids No: DOI/G/NCB-08/2080-81

1. The **Department of Immigration** invites electronic bids from eligible bidders for the procurement of **Supply, Delivery and Support of Desktop Computers (All in One)** under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Procurement Unit of Department of Immigration, Kalikasthan, Kathmandu, Email: info@immigration.gov.np, Tel No: +977-01-4529659/4529660, Fax: +977-01-4433935/4433934.** or may visit PPMO egp system www.bolpatra.gov.np/egp.
3. A complete set of Bidding Documents may be purchased from the office **Department of Immigration, Kalikasthan, Kathmandu** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs **3000** till **2081/03/02 BS (June 16, 2024)** during office hours.

Or

Bidders who choose to submit their bid electronically may purchase the hard copy of the bidding documents as mentioned above or may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of the bidding document in the following Rajaswa (revenue) account as specified below .

Information to deposit the cost of bidding document in Bank:

Name of the Bank: **Global IME Bank Ltd.**

Name of Office: **Department of Immigration**

Office Code no. **314033501(new)/27-314-16(old)**

Office Account no.: **0004010000001**

Rajaswa (revenue) Shirshak no. **14229**

4. Pre-bid meeting shall be held at **Department of Immigration, Kalikasthan, Kathmandu** at **2081/02/14 (May 27, 2024) 1:00 PM**
5. Electronic bids must be submitted through PPMO's e-GP system www.bolpatra.gov.np/egp on or before 12:00 PM on 2081/03/03 (June 17, 2024). Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **2:00 PM** on **2081/03/03 (June 17, 2024)** at the office of **Department of Immigration, Kalikasthan**. Bids must be valid for a period of **90 days** (i.e. till 2081/05/29 (Sept 14, 2024)) from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **2,75,000 (NRs. Two Lakhs Seventy Five Thousand only)**, which shall be valid for 30 days beyond the validity period of the bid (i.e. till 2081/06/28 (Oct 14, 2024)).
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such cases the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.