

Government of Nepal
Ministry of Home Affairs
Department of Immigration

Kalikasthan, Kathmandu

Invitation for Bids for the Supply and Delivery of Stationery and Office Material

Contract Identification No: DOI-05/2080-081

Date of publication: 2080/10/29

1. The Department of Immigration invites *sealed* bids from eligible bidders for the procurement of **Supply and Delivery of Stationery and Office Material under National competitive bidding procedures specified in Public Procurement Act and Regulations.**
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of the Department of Immigration, Kalikasthan, Kathmandu, and telephone no.014521007
3. A complete *set* of Bidding Documents may be purchased from the office Department of Immigration, Kalikasthan, Kathmandu by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs 3000 till 2080/11/29 during office hours.

Or

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Globle IME Bank Ltd Name of Office : Department of Immigration

Office Code no. : 314033501 (new) 27-314-16 (old) Office Account no.: 0004010000001

Rajaswa (revenue) Shirshak no. :14229

4. Sealed bids must be submitted to the office Department of Immigration Kalikasthan by hand/courier or before 12PM on 2080/11/30. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 2pm 2080/11/30 at the office. Bids must be valid for a period of 120 days from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security amounting to a minimum of NRs. 60000, which shall be valid for 30 days beyond the validity period of the bid
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.

[Note: The Purchaser may add any additional information as required for providing information to the bidders. But this additional information should not be in contrary to other provisions of the bidding document.]